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## Archival Policy

### **1. Introduction**

This is the Archival Policy of Spentex Industries Limited (SIL or the Company) with regard to any material event or information which is disclosed to the Stock Exchanges in terms of the Company's Policy for determination of Materiality of any event and information, and published on the web site of the Company. This Policy ("The Policy") has been approved by the Board of Directors (the "Board") of SIL.

### **2. Purpose**

This Policy has been formulated in accordance with the Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations). The purpose of this Policy is to archive the documents/ information pertaining to material events which are disclosed by the Company to the Stock Exchanges and published at Company's web site, after a period of five years has elapsed.

### **3. Course of Action**

Any disclosure of events or information which has been submitted by the Company to the Stock Exchange(s) under Regulation 30 of the Listing Regulations shall be published and maintained on the website of the Company for a period of five years from the date of its disclosure. Disclosed Information which is over five years old will be archived from the website of the SIL. Any person who desires to access that Disclosed Information which is archived by the Company may write to Compliance Officer.

### **4. Amendment in Policy**

The Board of Directors of the Company reserves the right to amend or modify this Policy in whole or in part, as may be required, at any point of time in the interest of the Company.